

Fulton County Public Safety Training Center

*3025 Merk Road
College Park, Georgia 30349*



FULTON COUNTY

July 2006 - June 2007

www.gpstc.georgia.gov

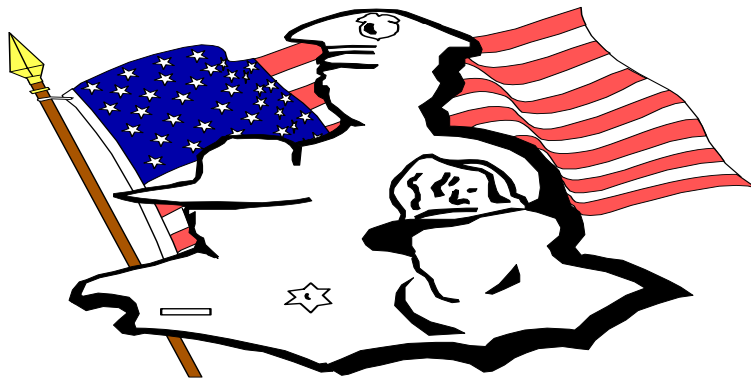
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Regional Police Academies

(404) 346-7940

(404) 346-7941 fax

*Major Donald L. Cook
Director*



*The mission of the
Fulton County Public Safety Training
Center is to create an environment for
educating and training professional public
safety personnel through mandated and
career development programs, which
continually improve their ability to provide
quality service to
the community.*

**FULTON COUNTY PUBLIC SAFETY
TRAINING CENTER
ADVISORY BOARD MEMBERS**

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Chairman

Chief Kenneth Rucker **Fulton County Public Schools**
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Corporate Security Phillip Peacock..... **Georgia Power Company**

Chief Connie Sampson **GA State University D.P.S**

Chief Wanda Dunham..... **MARTA Police Department**



FULTON COUNTY PUBLIC SAFETY TRAINING CENTER

STAFF MEMBERS

Major Donald Cook, Director.....	(404) 346-7942
Lt. Kenneth Hester, Assistant Academy Director.....	(404) 346-7980
Captain Mark Adger, F.C.S.O Training Director.....	(404) 346-7945
Lt. Curtis Clark, F.C.S.O. Assistant Training Director.....	(404) 346-7979
Battalion Chief Olen Smith, F.C.F.D Training Chief	(404) 346-7946
Mose James, III- Facility Director – Wolf Creek Center.....	(404) 346-7944

Fulton County Police Department- Training Staff



Miriam Arline, Records & Document Specialist	(404) 346-7971
Angela Gadson, Records & Document Coordinator	346-7965
FTO Richard Nable, F.C.P.D. Instructor/Coordinator.....	346-8650
Jacqueline Reed, Administrative Coordinator I	346-7964
Lt. Larry Rutledge, Range Master.....	346-8396
FTO Vernal Sutherland, F.C.P.D. Instructor/Coordinator	346-7970
Jacqueline Tanner, Records & Document Specialist.....	346-7943

Fulton County Sheriff's Department- Training Staff



Sgt. Randy Barrett, Range Instructor/Coordinator.....	(404) 346-8380
Deputy Karsten Cheney, F.C.S.O. Instructor/Coordinator	346-7982
Wanda Jalaalwalikraam, F.C.S.O. Administrative Staff	346-7968
Sgt. Anthony Reese, F.C.S.O. Instructor/Coordinator.....	346-7956
Sgt. Terri Sheffield, F.C.S.O. Instructor/Coordinator	346-7958
Major Yannetta Sherrell, F.C. Sheriff's Reserve Instructor/Coordinator	730-5118
Sgt. Carl Simms, F.C.S.O Coordinator/Logistics Manager.....	346-7960
Deputy Charles Taylor, F.C.S.O. Instructor/Coordinator	346-7954
D.O. III Ed Wheeler, F.C.S.O. Instructor/Coordinator	346-7953
Sgt. Carol Willis, F.C.S.O. Instructor/Coordinator	346-7959

Fulton County Fire Department – Training Staff



FFII Richard Blackmon, Fire Instructor/Coordinator.....	346-7977
Lt. Linda Booth-Bowman, Fire Instructor/Coordinator.....	346-7976
FFIII Kareem Fannin, Fire Instructor/Coordinator.....	346-7974
Lt. Kevin G. Harris, Fire Instructor/Coordinator.....	346-7951
FTO Damon W. Jones, Fire Instructor/Coordinator.....	346-7948
FFII Fabion Parks, Fire Instructor/Coordinator.....	346-7975
Capt. Eddie Sands, Fire Instructor/Health & Wellness Quality Assurance.....	346-7970
Lt. John Stinson, Fire Instructor/Coordinator.....	346-7963

Atlanta Corrections – Training Staff



Lt. Thomas Smith, Atlanta Corrections Instructor/Coordinator.....	346-7957
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Fulton County Marshal's Office – Training Staff



Deputy Marshal Klaus Buck, Chief Mandate Coordinator/ Instructor	346-796
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Advanced Crime Scene Processing
August 9 – 11, 2006
(24 hrs.)

Prerequisite: Students will need to have completed a basic crime scene course and be familiar with basic processing and documenting techniques. Students should have a digital camera.

This course is designed to assist the experienced crime scene investigator in determining which processing techniques will provide the best results in obtaining evidence from scenes and items. Students will use techniques and methods to process, photograph, recover and package evidence in a manner consistent with established legal and departmental requirements.

Course Coordinator: Lt. Kenneth Hester
Maximum Students: 20

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Advanced Firearms
September 12 – 15, 2006
(32 hrs.)

*****Required for Advanced Certification*****

This course is designed to teach students advanced level firearms skills. The course includes training in firearms, range safety, weapons care, maintenance, and performance of various types of police weapons, including the shotgun. Skill development range exercises will include engaging multiple targets, failure to stop drills, engaging moving targets, and decision reaction.

Students need to bring:
Duty sidearm
Leather gear
500 rounds of ammunition.

First Day of Class report to:
David L. Hagins Firing Range
5301 Aldredge Drive
College Park, GA 30349

Course Coordinator: Sgt. Randy Barrett
Maximum students: 24

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Advanced Report Writing
August 29 – 30, 2006
March 20 – 21, 2007
(16 hrs.)

*****Required for Advanced Certification*****

This course is designed to enhance the report writing skills of all law enforcement personnel.

Topics covered in this course will include the writing of preliminary, supplemental, and special reports.

The course will also include the process of coordinating all reports necessary for case preparation.

Course Coordinator: Sgt. T. Sheffield
Maximum Students: 28

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Advanced Traffic Law
September 13 -15, 2006 **CANCELED**
February 21 – 23, 2007
(24 hrs.)

*****Required for Advanced Certification*****

This three (3) day course is designed to provide the participant with an overview of the Georgia Traffic Codes. It will include an update of various topics of concern to law enforcement including the rules of the road, licensing, inspections, accidents, serious offenses, and other significant statutes and/or case law.

Topics discussed in this course will include:

- Uniform rules of the road
- Serious traffic offenses
- Driver's license/implied consent
- Titles/VIN's
- Speed detection devices
- Bridges, ferries, and highways
- Abandoned vehicles

Course Coordinator: FTO Vernal Sutherland
Maximum Students: 28

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Alzheimer's Association Safe Return
July 12, 2006
October 11, 2006
February 7, 2007
June 13, 2007
(4 hrs.)

Alzheimer's disease causes millions of Americans to lose their ability to recognize familiar places and faces. There is help. The Alzheimer's Association Safe Return program aids in the safe return of individuals with Alzheimer's or a related dementia that wander and become lost.

Safe Return is a nationwide identification, support and registration program working at the community level. Safe Return provides assistance whether a person becomes lost locally or far from home. Assistance is available 24 hours, every day, whenever a person is lost or found.

The law enforcement officer will learn the techniques and contacts necessary in locating and reporting a lost registrant.

Course Coordinator: Lt. Kenneth Hester
Maximum Students: 25

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ASP Baton Tactical Certification
[Contact the Registrar, @ 404-346-7940 for availability]
(8 hrs.)

Among the many types of batons used in law enforcement is the ASP Tactical Baton. This baton has been proven a highly effective deterrent to aggressive behavior during confrontations.

This eight (8) hour course is designed to train all law enforcement officers, male or female, large or small, fit or in less than peak physical condition, in the practical and legal applications of the ASP Baton.

NOTE: Officers attending this course must provide their own ASP Baton and should dress in comfortable clothing for practical exercises.

Course Coordinator: Basic Mandate Coordinator(s)
Maximum Students: 16

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Basic (EVOC)
Emergency Vehicle Operations Course
(24 hrs.)

Contact Course Coordinator: Det. Sherry Cornett for availability at (404-346-7967).

- Prerequisite: Valid Georgia Driver's License.

This course is designed to develop skills in the safe operation of an emergency vehicle. Emphasis is placed on driving emergency vehicles on courses specifically engineered to enhance training. Subjects include the legal aspects of emergency vehicle operation, driver attitudes, physics, skid recovery, off-road recovery, braking, braking and steering techniques and precision driving.

Course Coordinator: Det. Sherry Cornett
Maximum Students: 28

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Basic Jail Training Course
 August 7 – 18, 2006
 October 9 – 20, 2006
 January 22 – February 2, 2007
 March 19 – 30, 2007
 (80 hrs.)

Prerequisite: GA P.O.S.T Form P-2 is required for enrollment

The law pertaining to mandatory certification and training of persons employed or appointed as jail officers as outlined in O.C.G.A. § 35-9-24 was effective on October 12, 1999. The statute provides that persons employed or appointed as jail officers on or after October 12, 1999 must meet training and certification requirements within six (6) months of the initial date of their employment or appointment. *All candidates attending the jail officer-training course must have a POSTFORM 2 [P2], the first day of class.*

This entry-level course is designed to prepare jail officers to conduct themselves in a manner consistent with the law.

Topics include:

Emergency procedures, Medical & Food activities – such as: Inmate rights, First aid, CPR Inmate discipline, Inmate /cell searches Fingerprinting and self-defense
 Students should bring workout clothes for practical exercises.

Note: This program meets the training criteria established by the Georgia POST Council for certification as a jailor.

**All Basic Jail students will be exposed to "O.C." – Oleoresin Capsicum, and are required to wear "Battle-Dress" Uniforms daily! Unless otherwise instructed by course coordinator.* All Basic Jail students should be prepared for physical training "DAILY".*

Course Coordinator: Sgt. Terri Sheffield
Maximum Students: 28

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Basic Law Enforcement
 (408 hrs.)

July 3 – September 15, 2006	07-1
August 7 – October 20, 2006	07-2
September 4 – November 17, 2006	07-3
January 8 – March 23, 2007	07-4
February 12 – April 27, 2007	07-5
March 19 – June 1, 2007	07-6
April 16 – June 29, 2007	07-7

Prerequisite: GA P.O.S.T. Form P-2 is required the 1st Day of Class

Class hours are Mon – Fri 8:00 a.m. – 5:00 p.m.

Unless otherwise directed. Note: All day students (including part-time/repeat students) are required to attend orientation the first day of class at 7:30 a.m.

A POSTFORM 2 must be issued prior to 1st day admission to the course. All agencies in attendance should forward the P2 form to the Training Center prior to the first day of class or have the officer bring the form with him/her on the first day of class. This is mandatory and cannot be waived.

All Pre-Service applications must include three (3) cashier's checks or money orders:

- 1) The Administrative fees to GA POST (\$100.00),
- 2) The investigation fees to PSI (\$70.00),
- 3) The processing fees for fingerprint cards to GBI (\$24.00) effective August 15, 2004.

All applications submitted without these fees will be returned.

Tuition for the Basic Law Enforcement (Mandate) course is \$2580.00, which must be paid by certified check/money order on the first day of class. If the applicant has been approved to receive the State "HOPE" Grant this must be scheduled for payment the 1st day of class. All tuition must be made payable to:

Fulton County Public Safety Training Center
 3025 Merk Road
 College Park, GA 30349

All monies are due 1st day of class and are non-refundable. All funds must be paid by certified check, bank or U.S. Postal money order on the first day of class. (No cash or personal checks accepted).

Students are required to wear a uniform, consisting of a black T-shirt, a pair of beige or khaki pants (to be purchased by the students), and agency approved black boots.

ENTRANCE EXAM

The Entrance Exam consists of two (2) tests, which are Reading Comprehension and Sentence Structure. Test candidates must bring an Entrance Examination Access (C-4) Form with their assigned agency codes and official authorization signature of the agency head. The form is available on-line at Georgia POST (www.gapost.org) click "Applications & Forms".

The Georgia POST Entrance Exam is given the second Tuesday of each month. The exam begins promptly at 1:00 p.m. and takes approximately 2 hours to complete.

Late entry will be asked to return next month at the scheduled time.

Entrance Exam Schedule: [Every 2nd Tues.]

July 11, 2006
 August 8, 2006
 September 12, 2006
 October 10, 2006
 November 14, 2006
 December 12, 2006
 January 9, 2007
 February 13, 2007
 March 13, 2007
 April 10, 2007
 May 8, 2007
 June 12, 2007

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Basic Police Motorcycle Training
 July 10 – 14, 2006
 April 16 – 20, 2007
 (40 hrs)

Prerequisite: Must possess a valid Class M license

This course is designed to provide motorcycle officers with formal instruction in the safe operation of a motorcycle during an emergency. Emphasis is placed on building officer confidence in close quarter driving situations, balance, throttle control, turning, acceleration, braking, safety and efficiency. Subjects include legal issues, driver attitudes, vehicle dynamics, defensive driving and practical driving skills.

Equipment Needed:

- Police motorcycle
- Helmet
- Gloves
- Boots that provide ankle support

Course Coordinator: Lt. Kenneth Hester
Maximum Student: 15

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PRE-SERVICE CANDIDATES

Effective 6/25/2004, Fulton County Public Safety Training Center will no longer enroll pre-service applicants into Night Basic Law Enforcement Training

Pre-Service Candidates are persons attempting to attend the Basic Law Enforcement (Mandate Training) Course prior to employment by a law enforcement agency. They may do so as set forth in the Rules and Regulations of the Georgia Peace Officer Standards and Training Council.

In order to be accepted into this course the "Pre-Service" candidate must meet the minimum requirements of GA Criminal Code 35-8-8:

- ◆ Be at least 18 years of age
- ◆ Possess a High School diploma or GED
- ◆ Be a U.S. Citizen
- ◆ Complete the Georgia POST application
- ◆ Pass the POST Entrance Exam

In addition to the above criteria, all candidates must pass a criminal history check (through GCIC and NCIC) and driver's history check.

Candidates are responsible for paying tuition fees, equipment costs, cadet uniform costs, and any other expenses incurred during the training period. The candidate must also show proof of medical insurance coverage for the duration of the training course.

Effective July 1, 2003 tuition for the Basic Law Enforcement Training Course was at **\$2,580.00**. All monies are non-refundable and must be paid by certified check or money order, on the first day of class. Make all funds payable to:

Fulton County Public Safety Training Center
3025 Merk Road
College Park, Ga 30349

In addition to the \$100.00 application fee, a \$70.00 cashier check or money order must be made to PSI (Private Security Investigations) to perform a background check. Also required is a \$24.00 money order to Georgia Bureau of Investigations for the fingerprint cards. Upon arrival at any of the five (5) precincts* to process the fingerprint card a \$10.00 fee must be paid to the Police Department in the form of Cash or money order. All of the above information must be completed for review by the Academy Director prior to submission to Ga P.O.S.T.

***See next page for precinct locations**

Any application submitted without the processing fees will be returned.

Entrance Exam

The Georgia POST Entrance Exam is given the second Tuesday of each month. The exam begins promptly at 1:00p.m. which takes approximately 2 hours to complete.

Schedule of Exams:

July 11, 2006	August 8, 2006
September 12, 2006	October 10, 2006
November 14, 2006	December 12, 2006
January 9, 2007	February 13, 2007
March 13, 2007	April 10, 2007
May 8, 2007	June 12, 2007

The Entrance Exam consists of two (2) tests, which are Reading Comprehension and Sentence Structure. Test candidates must bring an Entrance Examination Access Form, (C-4) with their assigned agency code and signature of the agency authorizing officer. This form may be found on the GA POST (www.gapost.org) website click on "Applications and Forms".

**GCIC – Fingerprint Cards
Pre-Service Applicants**

Effective August 15, 2004 all pre-service application must include two (2) complete fingerprint cards.

The cost for this service is as follows:

- 1) **\$10.00** – Payable to Fulton County Police Department (cash acceptable), and
- 2) **\$24.00** – Payable to Georgia Bureau of Investigations (GBI) money order or cashier's checks only – NO CASH OR PERSONAL CHECKS.

PRECINCTS FINGERPRINT LOCATIONS
Schedule: Monday – Friday (10:00 a.m. – 3:00 p.m.)

**Fulton County Police Department
Headquarters:**

**130 Peachtree Street
Suite 2158
Atlanta, Ga 30303**

South Precinct:

**5600 Stonewall Tell Road
College Park, Ga 30349**

Old National Precinct:

**5549 Old National Highway
College Park, Ga 30349**

North Precinct:

**7741 Roswell Road
Roswell, Ga 30350**

Northeast Precinct:

**10205 Medlock Bridge Pkwy
Alpharetta, Ga 30022**

**The two (2) completed fingerprint cards
and **\$24.00** money order must be sent to:**

**Georgia Crime Information Center (GCIC)
Records Section
P.O. Box 370748
Decatur, Ga 30037-0748**

GCIC will process one card and forward the other to NCIC. The processed cards will be sent directly to Ga. P.O.S.T.

A POSTFORM-2 will be issued after review of the completed application for certification.

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C.P.R.
(Cardiopulmonary Resuscitation)
July 19, 2006
August 23, 2006
September 20, 2006
October 25, 2006
January 17, 2007
February 28, 2007
March 28, 2007
April 25, 2007
May 16, 2007
June 20, 2007
(8 hrs.)

This course is designed to teach public safety personnel the signs of a heart attack and what emergency action that is necessary. One person, two person, and infant cardiopulmonary resuscitation will be taught. How to open an obstructed airway while the victim is conscious or unconscious will also be covered.

Course Coordinator: D.O.III Ed Wheeler
Maximum Students: 20

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Crime Scene Photography
October 16 – 20, 2006
(40 hrs.)

This course will be helpful to law enforcement officers, crime scene technicians, and investigators. It is designed to provide those responsible for photography at the crime scene with the basic premises, preparation, approach, security and protection, material and evidence collection process required for various cases before releasing the scene.

A crime scene photographer must know how to create an acceptable image that is capable of withstanding challenges in court. This course blended with the practical functions of crime scene processing and the theories of photography will guide the student in acquiring the skills, knowledge and ability to render reliable evidence.

This course will cover the concepts and principles of photography as well as the "how to" of creating a final product.

Necessary Tools:
Digital Camera
35 mm Camera
Tripod and shutter release cable

Course Coordinator: Lt. Kenneth Hester
Maximum Students: 20

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Crime Scene Processing
October 18 – 20, 2006
April 11 – 13, 2007
(24 hrs.)

*****Required for Advanced Certification*****

This course is performance oriented and incorporates maximum utilization learn-by-doing situations. It is designed to develop the student's knowledge and proficiency in the area of crime scene analysis. This course will include:

- Documentation
- Searching techniques
- Evidence preservations
- Collection techniques
- Processing of physical evidence
- Many other areas related to crime scene investigation

Course Coordinator: FTO Vernal Sutherland, III
Maximum Students: 28

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Criminal Procedure
September 18 – 22, 2006
March 19 – 23, 2007
(40 hrs.)

*****Required for Intermediate Certification*****

This 40-hour course will familiarize students with the latest Supreme Court rulings concerning criminal law. The basic objectives of this course are to give each student:

- A better understanding of the latest legal guidelines for search and seizure
- Laws of arrest
- Identification
- Rights notification

Other topics include elements of crimes and police liability.

Course Coordinator: Lt. Kenneth Hester
Maximum Students: 28

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Cultural Diversity &
Sexual Harassment Seminar
May 8, 2007
(8 Hrs.)

In this 8 (eight) hour block of instruction, we will explore and discuss:

- 1) The recent changes in the Sexual Harassment Policy/Law,
- 2) What constitutes Sexual Harassment in the workplace?
- 3) Decisions by the Supreme Court pertaining to liability of the various organizations, and
- 4 How to effectively prevent Sexual Harassment in the workplace.

Because of the influx of diverse cultural backgrounds into the Metro area, the student will be instructed on how to:

- 1) Identify the ethnic makeup in the United States and GA,
- 2) Identify dimensions of cultural variability which will provide students with practical examples of cultural behaviors to consider in intercultural communication situations, and
- 3) Present the ten basic strategies for enhancing intercultural communication situations.

Course Coordinator: Sgt. Anthony Reese
Maximum Students: 20

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Domestic Violence: Law Enforcement Response
February 15 – 16, 2007
(16 hrs.)

This course, offered through the Governor's Criminal Justice Coordination Council, will provide law enforcement training in the investigation of family violence incidents. The course will help to develop the knowledge necessary to enforce laws prohibiting domestic violence in a safe manner.

Topics include:

- ◆ Criminal and civil law
- ◆ Liability
- ◆ Officer Safety
- ◆ Cultural issues, and
- ◆ Report writing

Course Coordinator: Deputy Charles Taylor
Maximum Student: 28

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*Field Training Officer
December 4 – 8, 2006
February 26 – March 2, 2007
May 28 – June 1, 2007
(40 hrs.)*

Field Training Officer Program combines on-the-job instructions with objective evaluation and documentation, thereby enabling students to use this method within their own department. Although the course is open to any certified law enforcement officer, to apply for certification you must have three years of law enforcement experience.

Topics for discussion will include:

- Developing an FTO Program
- Motivation
- Case Studies
- Legal Issues
- Counseling & Instructional techniques

Course Coordinator: Deputy Klaus Buck
Maximum Students: 21

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*First Responder for Certified Officers
July 24 – 28, 2006
(44 hrs.)*

*****Required for Intermediate Certification**

This course provides training in the skills necessary for urgent patient contact in the emergency medical system. Firefighters, police officers and other emergency services personnel are often the first on the scene of emergency medical calls and have a responsibility to know what to do. Through instruction in patient assessment, patient care, legal aspects, terminology, diagnostic signs, life threatening emergencies and many other topics, the First Responder will be better prepared to provide care for the patient.

Course Coordinator: D.O. III Edward Wheeler
Maximum Students: 25

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*Handwriting & Deception
March 21 – 23, 2007
(24 hrs.)*

This 24-hr. course is designed for all public safety officers. This course provides the officer a new insight into the area of interviews and interrogations.

This course will acquaint the student with the advantages of basic handwriting analysis skills in the detection of deception.

Course Coordinator: FTO Vernal Sutherland
Maximum students: 28

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*Health & Wellness Awareness
September 27 – 29, 2006
February 21 – 23, 2007
May 23, - 25, 2007
(22 hrs.)* **CANCELED**

*****Required for Intermediate Certification*****

This course is designed to emphasize and encourage improved health and wellness among public safety personnel. Course components include topics on cardiovascular strength and flexibility conditioning, nutrition, weight control, stress control, and the effects of drugs and alcohol. Students will assess their current health status and plan a self-improvement conditioning program.

Course Coordinator: D.O. III Ed Wheeler
Maximum Students: 25

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**Homicide Investigations
November 13 -17, 2006
(40 hrs.)**

Prerequisite: Criminal Investigation or Crime Scene Technician course completion certificate (copy) must accompany the registration.

The course is designed for personnel who investigate deaths. Topics include Georgia Death Investigation Act, determining manner of death, types of deaths, investigative procedures, classification by motive, and case management.

NOTE: Due to the sensitive nature of this material, this course is restricted to personnel employed by a public safety agencies only. Students are encouraged to bring a laptop computer complete with Microsoft Word.

Course Coordinator: Lt. Kenneth Hester
Maximum Students: 30

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*Interpersonal Communications
June 12, 2006
September 12, 2006
March 6, 2007
(8 hrs.)*

*****Required for Intermediate Certification*****

In this course the student will learn and practice strategies and techniques to improve interpersonal communication and to calm crisis situations.

This course is intended to enable the student to effectively handle the crisis situations that officers encounter as a part of their daily activities.

Course Coordinator: Sgt. Anthony Reese
Maximum Students: 28

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*Interviews & Interrogations
October 30 – November 1, 2006
June 25 – 27, 2007
(24 hrs.)* **CLASS FULL**

*****Required for Advanced Certification*****

Interviews and interrogations is an advanced course given on the latest techniques of interviews and interrogations. Students will receive the latest updated material from the FBI National Training Academy. In addition, students will perform actual field interviews.

To participate in the field exercise students must have transportation, POST ID and weapon.

Topics covered include:

- ♦ recognizing and dealing with critical incidents and stress
- ♦ Source and informant development
- ♦ Determining deception by use of body language and verbal clues
- ♦ Obtaining confessions, writing, and reporting interviews
- ♦ Death notification

Course Coordinator: Deputy Klaus Buck
Maximum Students: 21

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*Laser Operator's Training
October 27, 2006
January 19, 2007
(8 hrs.)*

GA Law requires that all law enforcement officers who operate a laser detection device be certified by the State. This course satisfies that requirement.

NOTE: Effective January 1, 2005 a fee of \$30.00 by cashier's

check or money order must be submitted with each application to Ga. Peace Officers Standards & Training Council, for certification, after training is completed for the class.

Course Coordinator: Det. Sherry Cornett
Maximum Students: 20

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Module A	Management 120	
Module B	September 18 -22, 2006	CANCELED
Module C	October 16 -20, 2006	CANCELED
	November 13 -17, 2006	CANCELED
Module A	March 12 – 16, 2007	
Module B	April 16 - 20, 2007	
Module C	May 14 -18, 2007	

(120 hrs.)

This is a 120-hour block of instruction (consisting of three 40-hour classes). By signing up for Module "A" each student will automatically be enrolled in Modules "B" and "C". These modules must be attended in sequence. This course is designed for officers with management responsibilities who are above the level of field supervisor. The program builds management skills through participative exercises and group projects. This course will include such topics as:

- Planning/staff study
- Budgeting
- Manager's liability & legal research
- Principles of management
- Promotional systems
- Principles of discipline
- Organizational principles

Course Coordinator: Captain Mark Adger
Maximum Students: 25

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Marshal's In-service
January 22 -26, 2007
February 19 -23, 2007
March 26 -30, 2007
(40 hrs.)

Marshal' Office Personnel Only – will be scheduled according to Departmental policy.

Course Coordinator: Deputy Klaus Buck
Maximum Students: 28

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Officer Survival
September 18 - 22, 2006
(40 hrs.)

*****Required for Intermediate Certification*****

This course is designed to maximize the officer's ability to survive in today's increasingly hazardous law enforcement environment. Training will cover both physical and mental conditioning as well as appropriate responses to dangerous situations.

NOTE: Students will be required to participate in practical exercises that will be physically demanding. Practical exercises will include engaging in multiple targets, decision reaction, pistol and shotgun skills, as well as building clearing exercises.

Students are required to bring the following:

Flashlight
Duty Leather Gear
Service Handgun
300 rounds of Practice Ammo
Body Armor (if available)
Twenty (20) rounds of .00
12 gauge departmental shotgun

First Day of Class report to:

David L. Hagins Firing Range
5301 Aldredge Drive
College Park, GA 30349

Course Coordinators: FTO Richard Nable
Maximum students: 20 20

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Radar Operator's Training
October 25 -26, 2006
January 17 – 18, 2007
(16 hrs.)

Georgia law requires that all law enforcement officers who operate RADAR DETECTION DEVICES be certified by the state. This course satisfies that requirement.

NOTE: Effective, January 1, 2005, a fee of \$30.00 by cashier's check or money order must be submitted to GA POST with each application for certification.

Course Coordinator: Det. Sherry Cornett
Maximum students: 20

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Radar Recertification
October 25, 2006
January 17, 2007
(4 hrs.)

(Note: 8:00 a.m. - 12:00 p.m.)

The Georgia law requires that RADAR operators receive refresher training in order to retain their certification.

All officers certified in 1998 will be required to attend this course by December 31, 2002 or lose their license to operate the RADAR detection device.

Course Coordinator: Det. Sherry Cornett
Maximum Students: 20

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School Resource Officer Certification
July 3 -17, 2006
(84 hrs.)

This course is intended for law enforcement officers assigned as, or anticipating assignment as, a school resource officer. Topics will include the role of the SRO within the school environment, search and seizure in the school, gang awareness, interviews and interrogations, and dealing with adolescents. The participants will write and present a lesson plan dealing with current issues in the school setting.

Course Coordinator: Deputy Klaus Buck
Maximum Students: 20

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Search Warrants & Affidavits
October 19 – 20, 2006
April 26 – 27, 2007
July 19 – 20, 2007
(16 hrs.)

*****Required for Advanced Certification*****

This course will provide the student with an understanding of all aspects and process of developing and writing a search warrant and affidavit. Topics of discussion in this course will include the application for a search warrant, the development of an affidavit, and the execution process. This course is also designed to familiarize the student with guidelines for searching without a warrant.

Course Coordinator: D.O. III Ed Wheeler
Maximum Students: 28

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Specialized Patrol Techniques
August 17 – 18, 2006
January 18 – 19, 2007
(16 hrs.)

*****Required for Advanced Certification*****

Officers attending this core level course for Advanced Certification will receive training in the implementation of current techniques in traditional patrol and specialized programs and will gain an understanding of new directions in patrol services.

Information will include STEP programs, DUI units, street crime prevention and special patrol units.

Course Coordinator: FTO Vernal Sutherland
Maximum Students: 20

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Supervision - 120

Module A	September 25 -29, 2006
Module B	October 23 – 27, 2006
Module C	November 27 – December 1, 2006

Module A	April 23 –27, 2007
Module B	May 28 – June 1, 2007
Module C	June 18 – 22, 2007

(120 hrs.)

This course consists of three (3) one-week modules, which must be attended in sequence. It is designed for first and second level field supervisors in the public safety sector. The information will help supervisors more effectively manage their resources and include topics such as:

- Leadership
- Managing supervisory liability & legal research
- Motivation, productivity & principles of discipline
- Supervisor's responsibility for training

This course provides insight into the role and responsibilities of a supervisor and presents the students with a variety of leadership styles.

NOTE: This subject requires outside research projects.

Course Coordinator: Sgt. Carol Willis
Maximum Students: 28

CIVILIAN TRAINING

*C.P.R.
(Cardiopulmonary Resuscitation)*
July 19, 2006
August 23, 2006
September 20, 2006
October 25, 2006
January 17, 2007
February 28, 2007
March 28, 2007
April 25, 2007
May 16, 2007
June 20, 2007
(8 hrs.)

This course is designed to teach personnel the signs of a heart attack and what emergency action is needed. One person, two person, and infant cardiopulmonary resuscitation will be taught. How to open an obstructed airway while the victim is conscious or unconscious will also be covered.

Course Coordinator: D.O. Ed Wheeler
Maximum Students: 20

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Communication with Finesse
August 8, 2006
March 15, 2007
(8 hrs.)

This course will teach the student how to listen more effectively, and how to communicate his/her ideas in order to avoid misunderstanding. This course will include how to avoid communication habits that fuel anger, and different personality styles that affect the way we give information and the way we listen to others.

Course Coordinator: Miriam Arline
Maximum Students: 20

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Cultural Diversity & Sexual Harassment Seminar
May 8, 2007
(8 hrs.)

This course covers:

- 1) The recent changes in the Sexual Harassment Policy/Law,
- 2) What constitutes Sexual Harassment in the workplace,
- 3) Decisions by the Supreme Court pertaining to liability of perspective organizations, and
- 4) How to effectively prevent Sexual Harassment in the workplace
- 5) The ethnic makeup of various communities in Georgia,
- 6) The dimensions of cultural variability which will provide students with practical examples of cultural behaviors to consider in intercultural communication situations, and
- 7) The ten basic strategies for enhancing intercultural communication situations.

Course Coordinator: Sgt. Anthony Reese
Maximum Students: 20

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Customer Service Excellence/Work Ethics
September 13, 2006
April 9, 2007
(8 hrs.)

This course will develop awareness of customer needs. It will cover the subjects of telephone service, how to deal with stressful confrontational situations, how to create a satisfied customer (both internal and external), while creating a positive self-image. This course will also help the student understand the importance of ethics in the work environment, with emphasis placed on various types of work ethics, harassment

problems, and discussion on the latest legal issues.

Course Coordinator: Miriam Arline
Maximum Students: 20

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Interpersonal Communications
June 12, 2006
September 12, 2006
March 6, 2007
(8 hrs.)

Knowledge and skills in interpersonal communication are necessary to effectively handle the crisis situations that students encounter as part of their daily activities. This course will enable the student to learn and practice strategies and techniques to improve interpersonal communications and calm crises.

Course Coordinator: Sgt. Anthony Reese
Maximum Students: 20

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Managing Self for Positive Results
October 9, 2006
May 8, 2007
(8 hrs.)

This course will help participants analyze the "positive aspect" of their work environment. Emphasis is placed on learning to understand and take responsibility for one's feelings and behavior in difficult situations. Students will learn and practice techniques for overcoming negativity. Students will develop goals and action plans for the work setting and for life-long achievement.

Course Coordinator: Miriam Arline
Maximum Students: 20

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Stress Management
November 7, 2006
June 5, 2007
(4 hrs.)

This course will teach the student how to reduce the level of job-related stress, determine levels of stress, and learn how to detect the symptoms and recognize behavior related to stress problems. The student will also learn techniques to reduce stress.

Course Coordinator: Miriam Arline
Maximum Students: 20

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Time Management
August 26, 2006
April 24, 2007
(8 hrs.)

This skill oriented course focuses on time management and recognizing how much your time is worth, which task should be avoided, dropped or delegated. This course will enable the student to set goals and plans that will lead to success.

Course Coordinator: Miriam Arline
Maximum Students: 20

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Georgia Peace Officers Standards & Training Council



Career Development Requirements

GEORGIA PEACE OFFICER STANDARDS AND TRAINING COUNCIL

CAREER DEVELOPMENT PROGRAM

INTERMEDIATE CERTIFICATION CORE COURSES

The seal of the Georgia Peace Officer Standards and Training Council is a large, circular emblem with a yellow border. Inside the border, the words "PEACE OFFICER STANDARDS AND TRAINING CENTER" are written in a circular path. The center of the seal features a green and white design with horizontal stripes and a central figure. The seal is positioned behind the course lists.

CRIMINAL PROCEDURES	40 Hours
FIRST RESPONDER	40 Hours
HEALTH AND WELLNESS AWARENESS	22 Hours
INTERPERSONAL RELATIONS/CRISIS INTERVENTION	8 Hours
OFFICER SURVIVAL	40 Hours

ADVANCED CERTIFICATION CORE COURSES

ADVANCED FIREARMS	32 Hours
ADVANCED REPORT WRITING	16 Hours
ADVANCED TRAFFIC LAW	24 Hours
CRIME SCENE PROCESSING	24 Hours
INTERVIEWS AND INTERROGATIONS	24 Hours
SEARCH WARRANTS AND AFFIDAVITS	16 Hours
SPECIALIZED PATROL TECHNIQUES	16 Hours

Applications and a complete description of requirements for the Intermediate and Advanced Certificates may be obtained from the Regional Academies or log on to www.gapost.org.

NOTE: Students must keep copies of all diplomas for the Intermediate and Advanced courses. Copies of certificates must accompany completed intermediate and advance certification applications. Any submission of certification to GA POST must contain the Academy Director's signature. The regional academy will then forward the application to Georgia P.O.S.T. Council or the agency may opt to walk the certifications through.

CAREER DEVELOPMENT PROGRAM REQUIREMENTS

INTERMEDIATE CERTIFICATE REQUIREMENTS

Minimum Years Experience	5	4	3	2	
		And	and	and	and
Education/Training Points including	25	30	40	50	
A minimum of 15 training points:					

15 points (150 hours) to be earned by successful completion of Intermediate Core Courses and a minimum of 10 education points:

1 College Quarter Hour	=	1 point
10 Hours of Training	=	1 point

Every applicant must complete the required core courses at a Georgia POST certified academy.

Points needed beyond the minimum may be achieved through education completed at an accredited college or via additional law enforcement training of the applicants choosing.

A peace officer born prior to July 1, 1940 and employed continuously as A peace officer in Georgia since July 1, 1970 may substitute training points for educational points.

ADVANCED CERTIFICATE REQUIREMENTS

Must possess the Intermediate Certificate and:

Minimum Years Experience	10	8	6	4	
		And	and	and	and
Education/Training Points	50	60	80	100	
(Sum of Intermediate and Advanced Points)					
Including a minimum of 30 training points.					

15 points (150 hours) to be earned from completion of Intermediate Core Course Hours plus 15 points (150 hours) to be earned by Completion of Advanced Core Course hours and a minimum of 20 Educational Points (10 educational points from the Intermediate Certificate plus 10 educational points for the Advanced Certificate.)

1 College Quarter Hour	=	1 point
10 Hours of Training	=	1 point

Every applicant must complete the required core courses at a Georgia POST certified academy.

Points needed beyond the minimum may be achieved through education completed at an accredited college or via additional law Enforcement training of the applicants choosing.

CAREER DEVELOPMENT PROGRAM REQUIREMENTS

SUPERVISORY CERTIFICATE REQUIREMENTS

At a minimum, an applicant must:

Currently hold a supervisory position and have done so for at least one year prior to Certification. A supervisory position is defined as "those who are responsible for the direct supervision of personnel occupying basic operational line positions – patrol, investigation or support." The position title may be sergeant, corporal, officer-in-charge or team leader. A person in this position commonly performs both the direct supervision of personnel and actual law enforcement duties. Also, included would be coordination of supervised personnel, evaluation, and record keeping. Determination will be based on job function and not position title.

Possess or be able to possess the POST Advanced Certificate. Persons employed in supervisory positions prior to July 1, 1986 may challenge the Advanced Certificate by successfully completing the 12 module competency examination administered by the Georgia Police Academy. Any module failed may not be re-tested and the candidate must complete the required core course for that module. A combination of successfully completed modules and course completions is permissible to satisfy waiver of the Advanced Certification requirement.

It is emphasized that the combination results in a waiver, and does not constitute a basis for crediting the course, as having been successfully completed, i.e., no Intermediate or Advanced Certificate will be issued.

Possess 45 college quarter hours or the semester equivalent from an accredited college or university, OR be born before July 1, 1930, and continually employed as a peace Officer since July 1, 1970. Officer meeting this criteria, may substitute training points for the educational requirements. Training points are calculated based on 10 hours of training equals one point. A total of 45 training points is required for Supervisors having no college credit hours. Any combination of training points and college quarter hours totaling 45 is permissible.

YOU MAY NOT COUNT AS TRAINING POINTS:

- a) Career Development Core Course
- b) Basic Law enforcement (Mandate) Training
- c) Refresher Training offered after July 1, 1983.

Complete the 120-hour "POST Supervisory Development Course." Supervisors who attend a supervisory-related course of 120 hours or longer delivered by a POST recognized training facility may submit the curriculum and their Certificate of Completion for the course to POST for equivalency evaluation. The submitted curriculum must meet 100% of the objectives and must have prior approval by POST.

CAREER DEVELOPMENT PROGRAM REQUIREMENTS

MANAGEMENT CERTIFICATE REQUIREMENTS

At a minimum, an applicant must:

Currently hold a management position and have done so for at least one year prior to certification. A management position is defined as "those who occupy the management positions in a law enforcement agency which fall between the supervisory and the executive. This position typically involves planning, organizing, public relations, discipline and general administrative work. Determination will be based on job function and not position title.

Possess or be able to possess the POST Advanced Certificate. (Persons employed in management positions prior to July 1, 1986 are exempted from this requirement).

Possess 90 college quarter hours or the semester equivalent from an accredited college or university, or be born before July 1, 1940 and continually employed as a peace officer since July 1, 1970. Officers meeting these criteria may substitute "training points" for the educational requirement. Training points are calculated on the basis of 10 hours or training equals one (1) point.

A total of 90 training points is required for managers having no college credit hours. Any combination of training points and college quarter hours TOTALING 90 is permissible.

YOU MAY NOT COUNT AS TRAINING POINTS:

Career Development Core Courses

Basic Mandate Training and

Refresher Training offered after July 1, 1983.

Complete the 120-hour "POST Management Development Course." Managers who attend a management related course of 120 hours or longer delivered by a POST recognized training facility may submit the curriculum and their Certificate of Completion for the course to POST for equivalency evaluation. The submitted curriculum must meet 100% of the objectives and must have prior approval from POST.

CAREER DEVELOPMENT PROGRAM REQUIREMENTS

EXECUTIVE CERTIFICATE REQUIREMENTS

At a minimum an applicant must:

Currently hold an executive position and have done so for at least one year prior to certification. An executive position is defined as the highest level official with direct operational responsibility for a law enforcement agency. Duty positions may be identified by the title(s): chief of police, sheriff, superintendent, warden, colonel, director, or commissioner. As general manager of a law enforcement agency, the executive has administrative responsibility for the policies and performance of the agency. Determination will be based on job function and not position.

Possess 90 college quarter hours or the semester equivalent from an accredited college or university. OR be born before July 1, 1940 and continually employed as a peace officer since July 1, 1970.

Executive meeting these criteria may substitute "training points" for the educational requirements. Training points are calculated on the basis of 10 hours of training equals one (1) point. A total of 90 training points is required for executives having no college credit hours. Any combination of training points and college quarter hours TOTALING 90 is permissible.

YOU MAY NOT COUNT AS TRAINING POINTS:

- a) Career Development Core Courses
- b) Basic Mandate Training
- c) Refresher Training offered after July 1, 1983.

Complete the 120-hour "POST Executive Development Course." Executives who attend a similar course of 120 hours or longer which is delivered by a POST recognized training facility may submit the curriculum and copy of their Certificate of Completion for the course to POST for an equivalency evaluation. The submitted curriculum must meet 100% of the objectives and must have prior approval by POST.

CAREER DEVELOPMENT PROGRAM REQUIREMENTS

POST POLICIES

No one element can be used to satisfy two or more criteria. The individual may determine which criteria the element shall apply to i.e., a course of study counts as either education or training.

For the Intermediate and Advanced Certificate, all training recognized by POST may be counted toward elective credit except: Refresher (In-Service) training offered after July 1, 1983, required core courses and basic mandate training.

For the Intermediate and Advanced Certificates a minimum number of hours of POST developed or recognized core courses must be completed at a Georgia POST certified academy.

For the Supervisory, Management and Executive Certificates only POST developed or POST recognized equivalent core courses will be counted. Training hours counted will not include the POST 440 hour Basic Law Enforcement Training Courses.

Training courses recognized or developed by POST, which apply to all levels of the Career Development Program, will include cognitive and/or psychomotor testing. Recognition of training hours will depend upon successful completion and exit exam for each core course. The examinations will be standardized for all core courses and delivered by the training facility's staff at the end of the training period.

Education is defined as criminal justice or any job-related courses, as determined by the POST Council, completed at an accredited institution of higher education.

Accreditation is defined as a college or university that holds accreditation from the Southern Association of Colleges and Universities or other regional accrediting body recognized by the POST Council.

Experience is defined as any relevant law enforcement experience as defined by the POST Council.

Individuals seeking any level of advanced certification must provide all documentation necessary to establish their levels of education, training and experience.

REGISTRATION INFORMATION

Submitting the enclosed form to the REGISTRAR'S OFFICE should make registration for all courses. The Training Coordinator, Chief of Police or person designated to training, must sign the application. All applications should be received no later than ten (10) days prior to course start date. Mail/fax all application (s) to:

REGISTRAR
FULTON COUNTY PUBLIC SAFETY TRAINING CENTER
3025 Merk Road
COLLEGE PARK, GA 30349
(404) 346-7941 FAX

Cancellation must be made at least (five) 5 working days prior to the course start date. Substitution of students by authorized officials is recommended in lieu of cancellation. Departments will be notified of course cancellations only (two) 2 days prior to start date. Cancellations/substitutions must be reported immediately via fax to the Training Center at (404) 346-7941 or www.publicsafetytraining.org.

NO FEE is charge to Georgia sworn; (P.O.S.T.) certified law enforcement officers employed in law enforcement, except with specified courses assigned by GA P.O.S.T.

Private industry/Institutions (if approved) are required to pay \$12.00/instructional hour for tuition at the time of registration. Tuition for training will vary according based upon the number of hours of training (in-service, advanced and specialized). Each agency will be invoiced upon registration.

Certified Checks and/or Money Order should be made payable to:

Fulton County Public Safety Training Center
3025 Merk Road
College Park, GA 30349

NOTE: No tuition will be charged to Employees of Fulton County or GA P.O.S.T. certified law enforcement officers.

BULLETIN



GEORGIA PEACE OFFICER STANDARDS & TRAINING COUNCIL ADMINISTRATIVE FEE SCHEDULE (Effective January 1, 2005)

Adopted by P.O.S.T. Council: December 8, 2004

Service Description	Current Fee	Revised Fee	Effective Date
Replacement or Duplicate Cards/Certificates	\$15.00 ea.	\$15.00	January 1, 2005
Agency Address Listing Publication	\$50.00 ea.	\$65.00	January 1, 2005
Training Waiver Processing	\$75.00 ea.	\$100.00	January 1, 2005
Processing Petitions for Reinstatement/Reconsideration	\$150.00 ea.	\$200.00	January 1, 2005
Application Processing: Sponsored/Pre-Service Applicants	\$75.00 ea.	\$100.00	January 1, 2005
Application Processing: Private – Non-government Agencies	\$75.00 ea.	\$100.00.	January 1, 2005
Application Processing: Speed detection Certifications	\$25.00.	\$30.00	January 1, 2005
Petition to Council for 2 nd Waiver of the 20 Hour Annual Training Requirement	150.00	200.00	April 1, 2005
Petitions for Waiver of P.O.S.T. Rule 464-18.01 (24 month requirement)	\$150.00	\$200.00	January 1, 2005

All current Administrative Fees have previously adopted by Council pursuant to P.O.S.T. Rule 464-1-04.

Fee adjustments are necessary based upon the rising operating costs of supplies, labor, printing and mailing/shipping and the reproduction of the required documents to be reviewed by the members of the Council.

3025 Merk Road
COLLEGE PARK, GA 30349
(404) 346-7940
(404) 346-7941 (fax)

DIRECTIONS

The Fulton County Public Safety Training Center is located at 3025 Merk Road in College Park, Ga. We are in the South Fulton County Area. A key landmark is I-285 at Camp Creek Parkway Exit #2 – Near Atlanta's Hartsfield International Airport and the new Camp Creek Marketplace.

Hotels in close proximity to the training center are as follows:

- | | |
|--------------------------------------|--|
| ▪ Ramada Inn (Atlanta Airport South) | ▪ Courtyard by Marriott |
| ▪ Days Inn | ▪ Crown Plaza Hotel |
| ▪ Econo Lodge Atlanta | ▪ Holiday Inn |
| ▪ Sleep Inn | ▪ Embassy Suites Hotel Atlanta - Airport |
| ▪ Drury Inn and Suites | ▪ Comfort Inn and Suites |

DIRECTIONS:

► BEGIN ON I-285.

► TURN OFF ON TO EXIT 2 (CAMP CREEK PARKWAY).

► IMPORTANT!

→ IF YOU WERE ON I-285 SOUTHBOUND, TURN RIGHT AT THE END OF THE EXIT RAMP ON TO CAMP CREEK PARKWAY.

→ IF YOU WERE ON I-285 NORTHBOUND, TURN LEFT AT THE END OF THE EXIT RAMP, (CROSS OVER I-285) ON CAMP CREEK PARKWAY.

THE CAMP CREEK MARKETPLACE WILL BE ON THE RIGHT.

► FOLLOW CAMP CREEK PARKWAY FOR 3.6 MILES.

► TURN LEFT ON TO MERK ROAD.

► FOLLOW MERK ROAD FOR 0.8 MILES.

► THE FULTON COUNTY PUBLIC SAFETY TRAINING CENTER WILL BE ON THE RIGHT. IT SHOULD BE MARKED BY A "FULTON COUNTY PUBLIC SAFETY TRAINING CENTER" SIGN AND WILL HAVE RED METAL GATES.



FULTON COUNTY PUBLIC SAFETY TRAINING CENTER
Registration Application Form
Application Must be Received 10 Days Prior to Course Start Date
Please Type or Print Clearly



Course Title: _____ Course Date(s) _____ through _____

Employing Agency _____
Incorrect data may be grounds for investigations/dismissal from class

Mailing Address: _____ City _____ State _____ Zip _____

Agency Fax#: _____ Phone# _____

Agency Training Coordinator: _____ Authorizing Signature _____

Requested registration of the following student(s) in the above-indicated course. SSN# should be listed in order of priority.

Name: _____ SSN# _____-____-____ Sworn _____ Certified _____ Support Personnel _____

Name: _____ SSN# _____-____-____ Sworn _____ Certified _____ Support Personnel _____

Name: _____ SSN# _____-____-____ Sworn _____ Certified _____ Support Personnel _____

Name: _____ SSN# _____-____-____ Sworn _____ Certified _____ Support Personnel _____

YOU MUST PROVIDE A SOCIAL SECURITY NUMBER FOR EACH APPLICANT. AN AUTHORIZING OFFICIAL MUST SIGN ALL APPLICATIONS BEFORE THE APPLICATION WILL BE PROCESSED. All Cancellations must be done by fax or U.S. Mail. No phone cancellation will be accepted.

FORWARD TO: Fulton County Public Safety Training Center
3025 Merk Road
College Park, Georgia 30349-1254
FAX #: (404) 346-7941

www.gpstc.georgia.gov

click on to "Regional Police Academies"

A hard copy or fax must be received with Supervisor's Approval before Confirmation is sent.



FULTON COUNTY PUBLIC SAFETY TRAINING CENTER
Registration Application Form
Application Must be Received 10 Days Prior to Course Start Date
Please Type or Print Clearly



Course Title: _____ Course Date(s) _____ through _____

Employing Agency _____
Incorrect data may be grounds for investigations/dismissal from class

Mailing Address: _____ City _____ State _____ Zip _____

Agency Fax#: _____ Phone# _____

Agency Training Coordinator: _____ Authorizing Signature _____

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